

HULLAND WARD PARISH COUNCIL

FREEDOM OF INFORMATION ACT - PUBLICATION SCHEME

This scheme was approved by the Council on the 7 July 2025

The scheme will be reviewed in May2028

The Council's publication scheme is based on the model from the Information Commissioner. This publication scheme commits the Council to make information available to the public as part of our normal business activities. The information covered is included in the classes of information mentioned below, where this information is held by the authority.

Information to be published	How the information can be obtained	Cost
Class1: Who we are and what we do		
Organisation structures and contacts	Website Hard copy	Free 10p per A4 sheet
Council Members	Website Hard copy	Free 10p per A4 sheet
Contact details for Parish Clerk	Website Hard copy	Free 10p per A4 sheet
Class2: What we spend and how we spend it		
Statement of Accounts	Website Hard copy	Free 10p per A4 sheet
Annual return and report by the auditor	Website Hard copy	Free 10p per A4 sheet
Finalised budget	Website Hard copy	10p per A4 sheet
Precept	Website Hard copy	10p per A4 sheet
Financial Regulations	Website Hard copy	Free 10p per A4 sheet
Grants given	Website Hard copy	10p per A4 sheet
Class3: What our priorities are		
Audits and inspections	Website Hard copy	Free 10p per A4 sheet
Annual report to Parish Meeting	Website Hard copy	Free 10p per A4 sheet
Business Plan	Not applicable	Not applicable
Quality Status	Not applicable	Not applicable
Class4: How we make decisions		
Timetable of meetings	Website Hard copy	Free 10p per A4 sheet
Agendas and minutes (excluding confidential items)	Website Hard copy	Free 10p per A4 sheet
Reports presented to council meetings (excluding confidential items)	Hard copy	10p per A4 sheet
Responses to consultation papers	Hard copy	10p per A4 sheet
Responses to planning applications	Website (via minutes) Hard copy	Free 10p per A4 sheet

Class5 : Our policies and procedures		
Standing Orders	Website Hard copy	Free 10p per A4 sheet
Code of conduct	Website Hard copy	Free 10p per A4 sheet
Employment policies	Hard copy	10p per A4 sheet
Schedule of charges for the publication of information	Website Hard copy	Free 10p per A4 sheet
Class6: Lists and registers		
Assets Register	Website Hard copy	10p per A4 sheet
Register of Members interest	Website Hard copy	10p per A4 sheet

On printed information the Council reserves the right to charge for postage and packing where applicable.