

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered on the debit side.

Name of smaller authority: Hulland Ward Parish Council

County area (local councils and parish meetings only): Derbyshire

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Brenda Kirkham Clerk/RFO

Date: 31/03/2021

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
[add more accounts if necessary]	Unity Trust account 2 account 3 account 4 account 5 account 6 account 7 account 8	21,835.6
		21,835.6
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 <b>(enter these as negative numbers)</b>		
[add more lines if necessary]	item 1 item 2 item 3 item 4 item 5 item 6 item 7 item 8	0.00
		-
Add: any un-banked cash as at 31/3/21		-
		-
<b>Net balances as at 31/3/21 (Box 8)</b>		<b>21,835.6</b>